

GENERAL SUBMISSION GUIDELINE

Send your review fee (us\$100 for UDA Members, us\$150 for graduate students, us\$200 for non-members) via PayPal account <https://www.paypal.com/paypalme/udalliance>. Due by First Monday, September for F/W issue (February for S/S issue). Please make sure you have the correct name and address.

TITLE: (Should be no more than 20 words)

CATEGORY: (Select one)

1. Empirical Study
 2. Theoretical Article
 3. Methodological Article
 4. Case Study
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LEAD AUTHOR'S INFORMATION (One author only)

Name: (first name, last name: John Doe, Ph.D.)

Job Title:

Affiliated Institution:

CO-AUTHOR'S INFORMATION (One author or more)

Name: (first name, last name: John Doe, Ph.D.)

Job Title:

Affiliated Institution:

CORRESPONDING AUTHOR'S INFORMATION (One author only)

Name: (first name, last name: John Doe, Ph.D.)

Job Title:

Affiliated Institution:

KEYWORDS (Five searchable academic words)

ABSTRACT (No references. It is a general introduction and brief result)

MANUSCRIPT (Must follow APA Manual)

COMMON MANUSCRIPT CONTENTS: (However, it is flexible based on the research.)

- **Introduction**
 - **Background and purpose of the study**
 - **Scope and method of research**
- **Literature review**
- **Analysis and definition of research**
- **Conclusion**
- **References**

TECHNICAL GUIDELINE:

- **Manuscript length: Minimum 4,000 words, Maximum 7,000 words**
- **Text: Times New Roman, 11-point type size, double line space**
- **Figures: 100ppi resolution images**
- **Tables: Do not exceed one page**
- **References: Limited to 20-60 references**
- **Acknowledgements: Optional**